

# MINUTES

—of—

## THE SOUTH CAROLINA BOARD OF PODIATRY EXAMINERS

*Board Meeting of Monday, December 4, 2023 3:00 pm*

Synergy Business Park, Kingstree Building  
110 Centerview Drive, Columbia, South Carolina 29210

### **CALL TO ORDER**

Dr. Bradley Keefer, of Murrell's Inlet, Chairman of the Board, called the regular meeting of the South Carolina Board of Podiatry Examiners to order at 03:13 p.m. on Monday, December 4, 2023, with a quorum present. Other members of the Board present included Dr. James B. Cahill, of Sumter, Dr. William Harris IV, of Rock Hill and Dr. Rahn Ravenell, of Mt. Pleasant.

Members of the staff participating or present at various times in the meeting included: Margaret Murdock, Administrator; Megan Flannery, Office of Advice Counsel; Temeka Atkinson, Administrative Assistant; Ervin Bond, Office of Investigations and Enforcement; and Casey Smith, Office of Disciplinary Counsel.

All votes by the Board reported in these minutes were unanimous unless otherwise indicated.

Dr. Keefer announced that the meeting was being held in accordance with the Freedom of Information Act by notice to *The State* newspaper, Associated Press, and notices posted on the bulletin boards located at both the main entrances of the Kingstree Building where the Board office is located.

### **APPROVAL OF AGENDA AND MINUTES**

The Agenda for this meeting and the Board minutes from the June 5, 2023 Podiatry Board meeting were reviewed. Dr. Keefer called for a motion to be made to approve the agenda and minutes. Dr. Cahill made a motion to approve the agenda and minutes which was seconded by Dr. Ravenell. Motion carried.

### **OFFICE OF INVESTIGATION AND ENFORCEMENT (OIE) REPORT**

Mr. Ervin Bond, Investigator for Office of Investigations and Enforcement (OIE) informed the Board that the Office of Investigation and Enforcement had received eight cases between the dates of January 1, 2023 through September 14, 2023. Of the eight cases, they had closed four and were still actively investigating the other four.

## **OFFICE OF DISCIPLINARY COUNSEL (ODC) REPORT**

There were no pending cases or cases that have closed since the last meeting.

### **REVIEW OF JOINT PODIATRIC SURGERY ADVISORY COMMITTEE SEAT CANDIDATES**

The Board reviewed and discussed the Interest letters and CVs of candidates interested in the two Podiatric seats available on the Joint Podiatric Surgery Advisory Committee (JPSAC). Dr. Harris made a motion to select Dr. Benjamin Overley Jr. and Dr. Michelle Butterworth for the two Podiatric Committee seats. Dr. Ravenell seconded. Motion carried.

### **DISCUSSION ITEMS:**

*1—Streamlining application review process*

Ms. Murdock, Board Administrator, spoke with the Board members regarding timeframes on processing and approving applications. The new timeframe for Podiatry Board member review of completed Podiatry applications will be one week from date of completion of the application.

### **CHAIRMAN'S REMARKS**

None.

### **ADMINISTRATOR'S REMARKS**

None.

### **ADJOURNMENT**

There being no further business, Dr. Cahill moved to adjourn the meeting, which was seconded by Dr. Ravenell. Motion carried. The meeting adjourned at 3:34 p.m. The next meeting is scheduled for June 3, 2024 at 3:00 pm.

Respectfully  
submitted,

Temeka  
Atkinson,  
Administrative  
Coordinator